

2009 Safety & Infection Control Training

Follow these steps to log in, view course material, and take the exam:

1. Visit <http://elearning.uwhealth.org> .
2. **If you have a U-Connect, UWHC or UWMF network account**, please log in with that account and skip to #4.
3. **If you do not have a U-Connect, UWHC or UWMF network account :**
 - a. From the login area on the right side of the screen, select the blue link that begins “Help, I don't have a U-Connect/UWHC/UWMF...” b. The main login screen will open. c. Select the blue link that begins “Registration for course users” on the lower right side of the screen. d. Complete the registration form and select the “Create My New Account” button. A screen will appear with instructions to check the e-mail account you registered to complete the registration process. e. Open the registration e-mail and select the link provided. Once you select the link, the e-Learning system will open displaying a thank you screen. Select the Courses link to continue. You are now registered, logged in and can select the appropriate course.
4. Select “2009 Safety and Infection Control – (Non Employees) from the Courses listing.
5. Once you select the course, you will be prompted to enter the following **Enrollment Key** – student (**All lower Case Letters**)
6. Once you enter the key, the Course Outline will open.
7. Select the first topic from the course outline and begin reading course content. Select the Next button to continue to the next topic.
8. When you are through with the course content, select the “Attempt Exam Now” button. You may also select the exam from the Course Outline page.

Once you submit your exam, a screen will appear stating whether you passed or failed the exam. **If you pass, print the certificate and send it to the contact person listed below.** If you fail, you may attempt the exam again by selecting the exam from the Course Outline and selecting the Re-Attempt Exam button. There is no limit to the number of times you may take the exam in order to pass.

Send certificates of completion to:

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